

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!* ®, a menu-driven database system. The INTERNET address *GSA Advantage!* ® is: GSAAdvantage.gov.

General Purpose Commercial Information Technology Equipment, Software and Services

SIN	DESCRIPTION	FSC/PSC Class Code
132-51	Information Technology Professional Services	D301, D302, D306, D307, D308, D399

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract No.: **GS-35F-543AA**

Contract period: **September 9, 2013 - September 8, 2018**



Crusecom Technology Consultants, LLC

6080 Jet St.
Oscoda, MI 48750

TEL: 989-739-5070
FAX: 877-471-0332

www.crusecom.com

Business Classification: **Service Disabled Veteran Owned Small Business**

CUSTOMER INFORMATION:

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

1b.

Lowest Priced Labor Category	Price
Web Designer	\$48.21 /hour

1c. The description of all Crusecom commercial job titles, experience, functional responsibility and education offered under the contract can be found beginning on page 7 of this document.

2. Maximum order: **\$500,000**

3. Minimum order: **\$100.00**

4. Geographic coverage: **Domestic Delivery Only**

5. Point(s) of production: **Oscoda, Iosco County, Michigan**

6. Discount from list prices or statement of net price: **Prices shown are net, discounts have been applied.**

7. Quantity discounts: **None**

8. Prompt payment terms. **None**

9a &b. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. Crusecom accepts credit card payment **below and above** the micro purchase threshold.

10. Foreign items (list items by country of origin). **N/A**

11a. Time of delivery. **Crusecom shall deliver to destination within the number of calendar days specified on the order and as negotiated between the ordering activity and Crusecom.**

11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

11d. Urgent Requirements. The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery.

12. F.O.B. point(s). **Destination**

13a. Ordering address(es): **Crusecom Technology Consultants LLC, 6080 Jet Street, Oscoda, MI**

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es) **Crusecom Technology Consultants LLC, 6080 Jet Street, Oscoda, MI**

15. Warranty provision.

16. Export packing charges, if applicable. **N/A**

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **N/A**

18. Terms and conditions of rental, maintenance, and repair (if applicable). **N/A**

19. Terms and conditions of installation (if applicable). **N/A**

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **N/A**

20a. Terms and conditions for any other services (if applicable). **N/A**

21. List of service and distribution points (if applicable). **N/A**

22. List of participating dealers (if applicable). **N/A**

23. Preventive maintenance (if applicable). **N/A**

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). **N/A**

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

25. Data Universal Number System (DUNS) number: **01-348-6514**

26. Notification regarding registration in Central Contractor Registration (CCR) database. **Crusecom is registered in the System for Award Management (SAM).**

PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE

a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.

b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.

b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.

c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is

performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-

Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51 IT Professional Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Professional Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

Labor Category	Hourly Rate
Sr. Consultant	\$131.49
Subject Matter Expert	\$241.06
Sr. DB Management Specialist	\$109.57
Security Analyst	\$74.51
Project Manager	\$74.51
Sr. Security Specialist	\$109.57
Program Manager	\$131.49
Network Engineer	\$56.98
Programmer/Analyst	\$65.74
Web Designer	\$48.21

c. Description of IT Services

1. **Senior Consultant** – Minimum/General Experience: Minimum of 10 years consulting experience in a technology company, e-business, and/or in a consulting environment managing and supporting IT work streams, and supporting the engagement manager in virtually every aspect of a project. Must possess the following qualities: Strong analytical and creative abilities; Excellent verbal and written communication style; Proven project management skills; Strong team leadership, participation, and inter-personal skills; Passionate interest and focus on e-business; Security convergence, Network convergence, and Data convergence; Self-driven, enthusiastic and flexible work style. Must have detailed knowledge of LAN/WAN Architecture, Security Architecture, Internet Architecture and IT Services/Consulting.

Functional Responsibilities: Project definition, general business hypothesis generation, framing of research requirements, interview guide development, market sizing, data gathering, synthesis and presentation of report – written and oral. Consultants are expected to become increasingly independent in terms of the work they can perform and to increasingly mentor more junior staff “on-the-job” as they become more seasoned and experienced. They are expected to develop and perform significant “upward” management of project managers in terms of setting expectations for delivery and meeting those expectations.

Minimum Education: Requires a BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

2. **Subject Matter Expert- Minimum/General Experience:** Nine years applied experience in specific area of expertise including functional experience with relevant processes and ADP systems.

Functional Responsibilities: Performs analytic work in support of systems engineering or planning activities, including the development of preliminary and detailed functional analysis required for ADP systems. Subject matter functional expertise provided includes areas such as inventory management, supply, provisioning, maintenance, transportation, personnel, financial management, and administration. Introduces innovative approaches and methodologies for processes and support systems. May provide leadership to large teams of functional or technical personnel.

Minimum Education: Bachelors Degree in a recognized technical, engineering, scientific, managerial, business, or other discipline related to area of expertise. An additional four years of relevant experience may be substituted for the Bachelors Degree.

3. **Senior Database Management Specialist: Minimum/General Experience:** Six years experience in logical and physical database design; three years experience writing structure software; and three years experience in structured analysis and design.

Functional Responsibilities: Provides database support to all members of the project team. Performs database analysis, conversion loads, reorganizations, verifications, recoveries and general maintenance support. Provides application support during development and testing. Provides production database support. Reviews logical and physical design of existing databases and makes recommendations for modifications to ensure optimum operation efficiency. Monitors the operational databases at production sites for the purpose of identifying problems of database availability, efficiency, validity and security.

Minimum Education: Bachelors Degree in computer science, information systems management, mathematics, engineering, or other relevant discipline. An additional four years of relevant experience may be substituted for the Bachelors Degree.

4. **Program Manager – Minimum/General Experience:** Minimum of 10 years experience in managing complex engineering or technical efforts involving multiple facets of computer systems and engineering disciplines. Must be capable of managing projects that involve diverse teams composed of engineers, scientists, and management professionals who have been involved in analyzing, designing, developing, integrating, training, testing, documenting, implementing, and maintaining complex systems.

Functional Responsibilities: Performs day-to-day management of overall contract support operations, possibly involving multiple projects and groups of personnel at multiple locations. Organizes, directs, and coordinates the planning and productions of all contact support activities. Demonstrates written and oral communication skills. Establishes and alters (as necessary) corporate management structure to direct effective contract support activities.

Minimum Education: BS/BA Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

5. **Security Analyst – Minimum/General Experience:** Minimum of 10 years of progressive experience providing support to and/or managing complex projects. Minimum of 5 years experience in an area relevant to Security, including but not limited to: Continuity of Operations Planning (COOP), Disaster Recovery Planning (DRP), Information Assurance, Critical Infrastructure Protection (CIP), Physical Security, Emergency Preparedness, Counterterrorism, Force Protection, Border Security, Law Enforcement, Transportation and Aviation Security.

Functional Responsibilities: Provides technical and managerial direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the Security area. Makes recommendations and advises on organization wide system improvements in the area(s) of the individual's specialized Security expertise.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

6. **Project Manager – Minimum/General Experience:** 3 years experience managing the end-to-end process of Web site creation, involved in all project phases. Experience managing enterprise application integration and enterprise portal deployment efforts within a Fortune 500 environment team.

Functional Responsibilities: Ensures the timely and high-quality completion of all deliverables by learning and understanding the Clients Delivery Lifecycle, which combines best practices from the Rational Unified Process and Extreme Programming. Manages all project-related resources and activities to ensure the project is completed on time, on budget and to the client's complete satisfaction. Motivate and inspire the team to produce truly exceptional work by ensuring everyone has the information, tools, and structure to excel. Ensure that all team members clearly understand roles, responsibilities, and deliverables. Keep project

constituencies informed of overall status and critical dependencies. Interact with the client to define requirements, manage expectations and ensure satisfaction. Manage knowledge transfer by working with the client to develop a plan that identifies how and when portal development responsibility will be passed to the client. Act as the point of contact and ultimate problem solver for all project issues, challenges and roadblocks. Identify and manage relationships with third-party product and service providers in support of project requirements.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

7. **Senior Security Specialist – Minimum/General Experience:** 6+ years of progressive experience providing support to moderately complex projects such as Continuity of Operations Planning (COOP), Disaster Recovery Planning (DRP), Information Assurance, Critical Infrastructure Protection (CIP), Physical Security, Emergency Preparedness, Counterterrorism, Force Protection, Border Security, Law Enforcement, Transportation and Aviation Security.

Functional Responsibilities: Provides technical and functional analysis, assistance, and support to projects in the area(s) of the individual's specialized Security expertise.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

8. **Network Engineer – Minimum/General Experience:** 2+ years technical experience hardware and software installation and troubleshooting.

Functional Responsibility: Installs LANs and networking technologies for Crusecom clients, trains and supports clients and their networks. Configures the equipment and software to meet client business needs, trains the customer on the solution, and documents the solution for ongoing support.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

9. **Programmer/Analyst - Minimum/General Experience:** 3 years or more general application development and maintenance experience.

Functional Responsibilities: Encodes, tests, debugs, and documents programs on large-scale, complex projects. Revises and updates programs and documentation as required. Work with end-users to translate their business requirements into technical specifications. Assist in the selection of appropriate development and data manipulation technologies and tools. Configure and maintain middleware. Implement Web-based access to the applications and automated report distribution. Code efficient programs that meet analysis and design criteria. Develop testing routines and thoroughly test all application code. Debug applications. Document applications under development. Ensure that project timelines are met. Participate as necessary in end-user education. Participate in the maintenance, modification, and documentation of existing applications and reporting environment.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.

10. **Web Designer - Minimum/General Experience:** Minimum of 4 years experience in Internet Publishing. Knowledge of core techniques for Internet publishing required – HTML coding; creating hyperlinks; creating image maps; use of graphics tools and PDF editors; use of HTML, Java, Java Script, Flashpoint, editors; and familiarity with other tools for creating and linking web-based objects. Understanding of configuration management techniques or practices, and ability to switch between development and production environment desired. Familiarity with the basics of Internet design required and the following: Microsoft NT Server, UNIX, LINUX; Microsoft SQL Server, ODBC, ADO; Microsoft II, Apache; PHP, PERL, ASP, VBScript, SQL; HTML, Photoshop, Illustrator, Animated gif software, Flash.

Functional Responsibility: Work with the client web team to develop, update, maintain, and redesign multimedia Internet objects, as required, to support client-oriented web sites. Design page layouts Create images and graphics Implement user interfaces. Manage the backend integration. Evaluate and develop new technologies. Create and Optimize SQL queries. Produce new sections or page elements based upon an existing look and feel. Create and collaborate on site concepts and page layouts.

Minimum Education: BS/BA. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.